



Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)

**Please contact your Community Area Manager before completing your application
(See Section 3 for contact details)**

1. Your organisation or group

Name of organisation	Wilton Eco Park Development Community Association		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Wilton Eco Park Public Consultation		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is an environmental public consultation with residents of Wilton & Quidhampton to establish the future ecological needs of residents (as individuals and communally) for a feasibility audit of a proposed Eco Park at Wilton. Over 5000 questionnaires and information booklets will be distributed to all residents and businesses. There will be a convenient information point on the High Street and a public meeting held at the beginning and the end of the two month process (Oct-Dec) with at least 4 facilitated group consultations before the collation and distribution of the final report.		
In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Wilton Community Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 04/2011	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 04/2011	No <input type="checkbox"/>

Where will your project take place?	Wilton
When will your project take place?	October - December 2011
How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The Wilton Eco Park Development Community Association is a local not for profit organisation established by members from Wilton and Quidhampton with a rapidly growing membership. It was formed out of local concern to ensure that the development of the UKLF site at Wilton benefits the local area through much needed affordable housing, sustainable jobs, training and tourism. The area has recognised anti social problems and residents and councillors are also concerned about a) migration of young families through lack of housing, b) poor health from pollution, c) lack of communal facilities d) lack of sustainable employment opportunities and e) fuel poverty among older residents. Volunteer led, the project will build on the 2010 Wilton Town Plan & consult specifically on addressing current individual and communal environmental needs (e.g. insulation, allotment provision, communal water power) and on a charity run Eco Park that would also be a UK centre of excellence in sustainable living.
How many people will benefit from your project?	5000 +
How does your project demonstrate a direct link to the local community plan for your area? www.wiltshire.gov.uk/areboards Please provide a reference/page no.	Please see Profile of Wilton Community Area 4
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>)	Yes <input type="checkbox"/> No <input type="checkbox"/>
Any other information about your project.	

3. Management

How many people are involved in the management of your group/organisation?
Of these, how many are:

Over 50 years	Male	<input type="text" value="3"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="2"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This is a 2 month public consultation.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The findings from the consultation will be collated into a final report including practical recommendations for local people to use and act on.

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes

Date

06/2011

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Please list with amount applied for and whether you have been successful

Name of Funder

Amount Applied For

Amount Received

Awards For All

£8,500

Have you or do you intend to apply for a grant from another area board within this financial year?

If yes, please state which one(s).

Yes

No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 30	Month: 06	Year: 2012
A - Total income:	£52000	
B - Minus total expenditure:	£49964	
Surplus/deficit for year: (A minus B)	£2036	
Free reserves currently held:	£2036	

5. Financial information – If you can claim back V.A.T. please exclude from figures given below

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
5,000 2 colour, 2 page A4 quest	£450	Own fundraising/reserves		£
5,000 full colour, 4 page A5 bro	£600			£
Project publicity materials	£350	Parish/town council		£
Information space hire	£1,000			£
Exhibition materials	£2,750	Trusts/foundations		£
Costs of 2 public meetings	£500			£
Group consultation facilitation	£2,150	In kind		£
Report prep, collation & print	£2,700			£
Project evaluation	£250	Other		£
Volunteer incidental costs	£250	Awards for All	P	£8,500
	£			£
	£			£
Total Project Expenditure	£11,000	Total Project Income		£8,500

Total project income B	£8,500
Total project expenditure A	£11,000
Project shortfall A – B	£2,500
Grant sought from Wiltshire Council Area Board	£2,500
Bank Details	
Please give the name of the organisations' bank account e.g. Barclays	30/97/41 39176260 Lloyds Bank
Please give the title name of the organisations' bank account e.g. current	Current

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 20/07/2011

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team (see section 3)